SAP FI/CO Training Curriculum

INTRODUCTION OF ERP & SAP
- Concept of ERP & ERP Software
- Concept of SAP & SAP Software
- Overview of other Modules within SAP
- Career Prospects in SAP

ASAP METHODOLOGY & SAP LANDSCAPE
- ASAP Methodology
- RDS Methodology (New)
- SAP Landscapes

BASIC SETTINGS IN SAP
- SAP Logon
- SAP GUI
- SAP Navigation
- SAP Easy Access & IMG Screen

GENERAL LEDGER CONFIGURATION
- Chart of accounts
- Assign CoA to CC
- Define Posting Period Variant
- Assign PPV to CC
- Define Company
- Define Company code
- Assign Company to Company code
- Maintain Posting Period Variant
- Define Fiscal Year Variant
- Assign FYV to CC
- Define Field Status Variant
- Assign FSV to CC
- Define Tolerance Group
- Define GL Account
- General Posting
- Document Display
- GL Balance
- Line Item Display
- Define Account Group for G/L
- Define Retain Earning Account
- Define Document No. Range
- Overview of document structure (Document Type, Posting Key, Posting date, Document date, Entry date and Baseline date.

ACCOUNTS PAYABLE CONFIGURATION
- Define Account Group for Vendor
- Define No. Range for Vendor Group
- Assign No. Range to Vendor Group
- Post for Outgoing Payment
- Display Vendor Balance
- Partial and Residual Payments

- Vendor Line Item Display
- Partial & Residual Payment
- Clearing Vendor Invoice
- Create GL Recon Account for Vendor
- Create Vendor Master
- Create No. Range For Vendor
- Post Purchase Invoice
- Define Tolerance for Invoice
- Define Tolerance Range for Payment
- Vendor Credit Memo

ACCOUNTS RECEIVABLE CONFIGURATION
- Define Account Group for Customer
- Define No. Range for Customer Group
- Assign No. Range to Customer Group
- Create GL Recon Account for Customer
- Define Tolerance for Invoice
- Define Tolerance Range for Payment
- Create Customer Master
- Create No. Range for Customer
- Post Sales Invoice
- Post for Incoming Payment
- Display Customer Balance
- Customer Line Item Display
- Partial & Residual Payment

BANK RECONCILIATION SETTINGS
- Define Bank Master
- Define House Bank

CASH JOURNAL CONFIGURATION
- Document No. Range for Cash Journal
- Define Cash Journal
- Define Cash Transaction (Expenses, Revenue, Cash from Bank and Cash to Bank)Post Cash Journal

AUTOMATIC PAYMENT PROGRAM CONFIGURATION
- Paying Company Code
- Payment Method in Country
- Payment Method in Company Code
- Parameters Settings
- Payment Proposal
- Payment Run
  Ranking Order etc..

ASSETS ACCOUNTING CONFIGURATION

- Copy Chart of Dep./Dep Area
- Description of COD
- Delete/Copy Depreciation Area
- Assign Input Tax indicator for non taxable acquisition
- assign Chart of Dep to Company Code
- Specify account determination
- Assign GL A/c for acquisitions and retirements
- Assets Acquisition
- Assets Retirement
- Assets Explorer
- Depreciation Key
- Depreciation Calculation
- Create Screen layout rules
- Define no. range interval
- Define Assets class
- Define Assets Master
- Post Asset Acquisition
- Post Asset Retirement
- Post Depreciation
- Asset Explorer and Fixed assets Register

AUTOMATIC DUNING CONFIGURATION & CORRESSPONDENCE
- Dunning Level
- Dunning Charges
- Dunning Text
- Dunning Minimum Amount Settings
- Dunning Parameters
- Dunning Schedule / Print Dunning Letters

DOWN PAYMENT FOR VENDOR & CUSTOMER
- GL ACCOUNT
- SP GL CONFIG
- ADVANCE TO VENDOR
- VENDOR INVOICE
- CLEAR ADVANCE AGAINST VENDOR INVOICE
- ADVANCE FROM CUSTOMER
- CUSTOMER INVOICE
- CLEAR ADVANCE AGAINST CUSTOMER INVOICE

NEW GENERAL LEDGER
- **Parallel Ledger**
- **Document Splitting**
- **Closing cockpit**

COUNTRY INDIA VERSION

EXTENDED WITHHOLDING TAX CONFIGURATION

- Check withholding tax country (in Basic Setting)
- Withholding Tax Key (in Basic Setting)
- Define Reason for Exemption (in Basic Setting)
- Check Recipient Type (in Basic Setting)
- Define Withholding Tax Codes (in Calculation => withholding tax code)
- Define Certificate No. Range (Generic withholding tax reporting=>print out)
- Maintain company code setting (Logistic=>Tax on good movements=>India=>Basic Setting)
- Assign Withholding Tax type to company code (Company code)
- Activate Extended Withholding Tax (Company Code)
- Define Accounts for withholding tax to be paid over (Posting=>Accounts for withholding tax)
- Define Withholding Tax type for Payment (in Calculation => withholding tax type)
- Define Rounding rule for Tax type (in Calculation => withholding tax type)
- Define business places (in Basic Setting=>India)
- Define Withholding Tax type for Invoice (in Calculation => withholding tax type)

TAX ON SALE & PURCHASE
- Define/ Assign Tax procedure to Country
- Create Input & Output tax Code
- Assign Tax Codes to company Code

INTEGRATION WITH OTHER MODULES
- **Materials management (Purchase cycle)**
- **Materials management (Production cycle)**
- **Sales and distribution (Sales cycle)**
- **Human resource**
- **BASIS, etc**
- **Understanding of Procure to pay and Order to cash cycles**

CONTROLLING
- **Cost center accounting**
- **Profit center accounting**
- **COPA**
- **Product costing**

OTHER MISCELLANEOUS TOPICS

- ➢ **Financial Statement Version**
- ➢ **New General Ledger (Parallel Ledger and Document Splitting)**
- ➢ **Park Document, Hold Document**
- ➢ **Month end and year end activities**
- ➢ **Financial Tables and reports**
- ➢ **Overview of ACL tool.**

FULL LIFE CYCLE IMPLEMENTATION